

**BASE Open Position:**

Business Development and Digitalisation Intern

Location: Basel, Switzerland

Schedule: full-time

Duration: 6 months

Start date: As soon as possible

Deadline for applications: November 20th, 2025

Applicants must hold a valid Swiss work permit or EU citizenship.

About BASE

The BASE Foundation is a Swiss non-profit organisation and a specialised partner of the UN Environment Programme (UNEP). Since 2001, we have been turning climate ambition into action by developing, testing, and scaling innovative business models, financing strategies, and digital tools - including data-driven and machine learning solutions - which foster systemic market transformation and shift stakeholder behaviour and investment practices towards more sustainable and climate-aligned finance and operations.

Description

We are seeking a highly motivated, creative, and analytically driven intern to join our team and contribute to BASE's ongoing work at the intersection of sustainable energy, finance, and digital innovation.

The selected candidate will support BASE's project teams in researching, analysing, and developing innovative business and financing models for sustainable energy solutions, while exploring the potential of digitalisation, artificial intelligence (AI), and machine learning (ML) to accelerate climate action and behavioural change among key stakeholders. The role requires a strong business development and intrapreneurial mindset, combining analytical rigour with creativity to identify new opportunities, partnerships, and approaches that can scale climate-positive impact.

The candidate responsibilities will include:

- Conduct research on potential applications of AI/ML in energy efficiency and small-scale sustainable energy solutions, focusing on enhancing trust, reducing risks and costs, improving efficiency, and increasing predictability.
- Carry out interviews with key stakeholders to gather insights and develop a technical report or guidance note on AI/ML use cases for development agencies and BASE projects.
- Support the design and implementation of business models, financing mechanisms, and digital tools across different BASE initiatives.
- Collaborate closely with a multidisciplinary and international team of BASE specialists and external experts.

Professional requirements

- A Master's degree (or current enrolment in a Master's or postgraduate programme) in a relevant science-based or technical discipline, such as engineering, data science, computer science, applied mathematics, finance, or business administration.

- Strong analytical and research skills, with the ability to connect technical, financial, and policy dimensions of sustainable solutions.
- Demonstrated interest in sustainable energy, climate-aligned finance, and digital innovation.
- Excellent writing and storytelling abilities, with proven capacity to communicate complex or technical concepts clearly and concisely.
- Experience in using or evaluating AI-powered tools is an asset.
- Relevant experience in digitalisation, software technologies, or the energy domain is desirable.
- Full professional proficiency in English is essential; knowledge of German, Spanish, or French is an advantage.

Personal attributes

- Entrepreneurial and solution-oriented, with a strong business development mindset and the ability to identify and shape new opportunities.
- Highly self-motivated, organised, and proactive, with a positive attitude and strong sense of responsibility.
- Passionate about sustainability, innovation, and impact-driven solutions.
- Strong interpersonal and networking skills, and ability to work effectively in a multicultural, team-based environment.
- Adaptable and creative, with the ability to manage multiple tasks and priorities under pressure.
- Demonstrates integrity and the highest ethical standards.
- Work from the office 4 days a week with the option to have 1 day remote.

Application and Selection Process

To apply, please submit your application electronically to **vacancies@energy-base.org** by the specified deadline.

Your application should include the following documents in Word or PDF format:

- **Motivation Letter** (maximum 2 pages): Briefly outline your interest in the position and explain how your experience and qualifications make you a strong candidate for this role.
- **Curriculum Vitae (CV)** (maximum 2 pages): Include details of your professional experience, education, degrees, and certifications, as well as the names and contact information of three references who may be contacted by BASE.